**UF UBorrow FAQ:**

**What is UBorrow?**
UBorrow is a way for you to borrow materials directly from other libraries in the state university system.

**Who can use it?**
All currently enrolled students and currently employed faculty and staff at UF can use UBorrow. Distance patrons need to use the ILLiad system instead (see below).

**What can be borrowed?**
Any book that is available for regular loan (i.e. not reserve items or reference works) is eligible for UBorrow. If the item is currently available at UF, you will be blocked from ordering it.
Electronic books and journal volumes cannot be borrowed using UBorrow.

**How do I order a book?**
Look up the item you need in our local catalog. You will see a link to the upper right of your results list that says “Show (number) items that you can request statewide UBorrow”. Click on that link to go to the combined State University Libraries’ catalog. If you see an item you want, click on the UBorrow icon under the record, provide your GatorLink login, and select where you want to pick up your book. You’ll get an email in a few days letting you know that your item has arrived.

**Can I do this from home?**
You can order UBorrow books via the internet anywhere you are.

**How long will it take?**
The average delivery time for a UBorrow book is less than 5 working days.

**How will I know my book is here?**
As soon as the book arrives, you’ll get an email letting you know it’s available for pickup.

**Can someone else pick up my UBorrow book for me?**
UBorrow books can only be picked up and checked out by the person requesting the item, or their designated proxy. For more information on proxy borrowers, click here: [http://www.uflib.ufl.edu/as/proxyborrower.html](http://www.uflib.ufl.edu/as/proxyborrower.html)

**How long can I keep it?**
The normal checkout period for a UBorrow item is 60 days. You can usually get a renewal for an additional 30 days (unless another patron has requested it)
Where should I return it?
   You should return it to the same circulation desk you picked it up from. Do NOT use the bookdrop!

What happens if I keep it past the due date?
   You'll get overdue notices from the library for UBorrow books the same way you get them for books from the UF collections. You'll also be fined by the library for all overdue, lost and damaged UBorrow items. See our Library Fines & Fees page here: http://www.uflib.ufl.edu/as/overdue.htm

What happens if I lose my UBorrow book?
   You will be charged the replacement cost plus processing fees, the same as if you’d lost a book owned by the UF libraries. http://www.uflib.ufl.edu/as/replacement.htm

What happens if the book I want isn’t available?
   If for some reason none of the owning libraries can provide the material, you'll get an email letting you know that UBorrow has failed, and giving you the option to order the item via our other system, ILLiad.

Can I borrow two copies of a book at one time?
   UBorrow will allow only one request per title at a time to be loaned to a patron.

I’m a distance patron; what about me?
   Since UBorrow items must be picked up (and checked out) from the UF circulation desk, distance patrons can’t use this system. Instead, use ILLiad to order the materials you need. See our ILL page for more information: https://uflib.illiad.oclc.org/illiad/default.htm.